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To ensure your information is saved correctly, we recommend you save the form to your desktop before you start completing the required fields.



Power of Attorney details

ISA, Collective Investment Account (CIA), Collective Investment Bond (CIB) and Collective Retirement Account (CRA)

With this form you can:

- verify the identity of an attorney
- confirm the nature of the donor's incapacity (CRA and ISA).

We regularly update our forms; financial advisers can confirm that this **September 2023** version is the latest by checking on our website quilter.com

Note - Please attach with this form the original registered Power of Attorney, or a copy certified as a true copy of the original in ink on each page by a solicitor or the donor (ie the person giving the power). We will return the document by recorded delivery once the details are noted.

- We can only accept an Enduring Power of Attorney, a Property & Affairs Lasting Power of Attorney, a General Power of Attorney (CIB and CIA only) or a Scottish Continuing Power of Attorney.

- Tick/complete this form, as applicable, using BLOCK CAPITALS and blue or black ink.

- For dates, use the format day/month/year.

- **Send the completed form and Power of Attorney document to:**
Quilter, SUNDERLAND, SR43 4JP.

1. Investor details

Title Mr Mrs Miss Ms Other ▶ *Please specify*

First name(s)

Surname

Permanent UK residential address

								Postcode	

Date of birth

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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2. Account details

Complete this section by ticking the products on which the Power of Attorney is to be noted, and give the Customer Reference Number under which they are held.

ISA

CIA

CRA

CIB

Customer Reference Number

<input type="checkbox"/> A	<input type="checkbox"/> C	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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3. Attorney details

3.1 We will need:

- the attorney's details below
- the original Power of Attorney, or a copy certified as outlined in the notes on page 1.
- the attorney's identity verified (see section 4).

► Where there is more than one attorney, please print and complete this section for each one and attach to this form

Full name/Company name

Full postal address

Postcode

Is correspondence for accounts listed in section 2 to be sent to this address in future?

Yes

No

Date of birth

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National Insurance number

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Nationality

► If not UK, we may need to ask for additional information.

Company registration number

► If applicable

3.2 If an ISA or CRA is listed in section 2:

Under HMRC regulations, we can only accept an ISA or CRA application made under a Power of Attorney if we have confirmation that at least one of the following circumstances applies. Please tick to indicate why the investor is unable to act him/herself:

Physical disability, illness or old age

Mental disorder or incapacity

The investor is a member of the armed forces on active service in a war zone (acceptable for ISAs only).

3.3 Decision maker

Note – A 'decision maker' is the one making decisions concerning transactions on the investment.

- In most cases it will be the investor but sometimes other people could be authorised to make decisions.
- Where investments include a discretionary portfolio, the discretionary manager will automatically be reported as the decision maker for transactions involving those assets.
- However, if other assets are held, we need to record whether someone other than the investor is the decision maker.

General Power of Attorney – where an attorney has been appointed under a General Power of Attorney, the investor will be classed as the decision maker.

Lasting Power of Attorney (LPA) – where an attorney has been appointed under an LPA, we will assume that the decision maker for the investment is the attorney, **unless you advise us otherwise.**

3.4 Privacy information

I confirm that I have read Quilter's privacy notice available at [quilter.com/privacy](https://www.quilter.com/privacy) concerning use of my personal information.

3.5 Attorney's signature

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Date

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► If you sign any instructions on the investor's behalf, please add 'as attorney' after your signature

4. Confirmation of verification of identity ▶ To be completed by the investor's financial adviser

I confirm that:

- a) I have verified the identity of all relevant parties referred to in this form
- b) the information in this form was obtained by me in respect of the relevant parties
- c) the evidence I have obtained to verify the identity of the relevant parties can be produced on demand and meets the standard of evidence set out within the guidance for the UK Financial Sector issued by the Joint Money Laundering Steering Group (JMLSG)
- d) if any individual referred to in this form has changed address within the last three months, I can provide evidence on demand
- e) I have not verified the identity of the following parties referred to in this form because they are exempt from verification under Money Laundering Regulations

- f) this section is signed below by the person who has seen the documentary evidence (which may include an electronic identity check).

Financial adviser's signature

Date

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Print name

Position

Full name of regulated firm
(or sole trader)

Financial Services
register number

Email address

Telephone number



[quilter.com](https://www.quilter.com)

Please be aware that calls and electronic communications may be recorded for monitoring, regulatory and training purposes and records are available for at least five years. Quilter is the trading name of Quilter Investment Platform Limited which provides an Individual Savings Account (ISA), Junior ISA (JISA) and Collective Investment Account (CIA) and Quilter Life & Pensions Limited which provides a Collective Retirement Account (CRA) and Collective Investment Bond (CIB).

Quilter Investment Platform Limited and Quilter Life & Pensions Limited are registered in England and Wales under numbers 1680071 and 4163431 respectively.

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